

Plan B Media Public Company Limited

1700, Plan B Tower, New Petchburi Road, Makkasan, Ratchathewi, Bangkok 10400 Tel.+662 530 8053-6 Fax.+662 530 8057 E-mail: info@planbmedia.co.th Tax ID. 0107556000507 www.planbmedia.co.th

RECORDING, REPORTING, AND STORAGE OF DATA POLICY

- 1. PLANB personnel must record factual, complete, and timely financial data, business data, and data on PLANB's stakeholders in compliance with the rules set by PLANB or by law.
- 2. PLANB personnel must report factual and straightforward data without falsifying documents or concealing or distorting them.
- 3. PLANB employees must maintain material business information as well as confidential information of the company and stakeholders with utmost seriousness and within a limited circle, without disclosing it to insiders or outsiders even in the case of retirement, resignation, or termination of work with the company, except as stipulated by the law or resolutions of the directors.
- 4. PLANB personnel must not use the company's inside information that has not been disclosed to the public for their own interest or for the interest of others.
- 5. Outsiders with the opportunity to handle or have access to confidential information must sign a Confidentiality Agreement to ensure that they are careful to keep the confidentiality and inside information, as applied to employees.
- 6. The disclosure of material information must be made by an authorized person. When receiving questions about material business information without the authority to disclose it, one must refer to an authorized person.

- Pinijsorn Luechaikajohnpan (Pinijsorn Luechaikajohnpan, Ph.D.)
Authorized Director